

Modifying Clippings

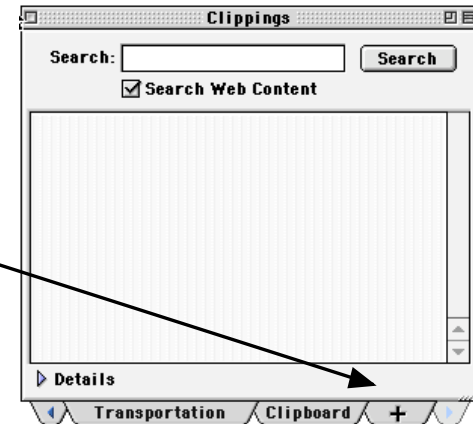
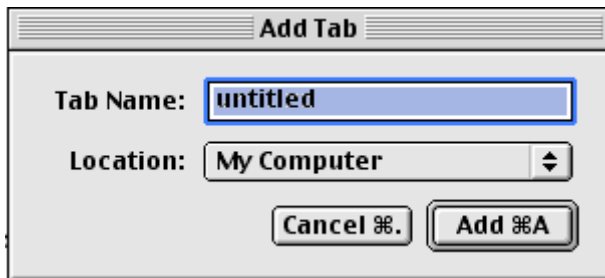
Sue Goldberg

* Add new clip art to the existing Clipping categories or create your own categories.

If you want to create a new category:

Click on the plus sign (+) tab.

Name your new clip art category. (eg. cats)



You can add new clip art to the existing Clippings, as well.

Insert the clip art into a document.

* Take the clip art you want to add to the new category and drag the clip art into the clippings window.

Click on the details triangle to rename the newly added clipart.

Give the new clipart a name. (eg. green cat)

Repeat dragging and renaming with other clip art you want to keep in Clippings.

